

Supplier Manual

Pre-requisites

- Supplier should have an Internet Connection
- Should have a Browser version IE 7 or above
- Should have a valid email-ID (mandatory)
- Should have a Registered Office Address
- Should have a valid telephone number

Procedure to register

- Fill up the Initial Form by using the link <http://srm.sterlite.in/irj/portal> (Business Partners yet to register? If yes, please register here)
- Provide all the details in the Initial Form as requested.
- Attach copies of ROC Certificate, Balance Sheet for the previous 3 years, TIN Certificate PAN Card Copy & e-banking form. You can attach additional documents as well if you wish to.
- Accept the Data Privacy statement and Submit your initial form.

Definitions

1

Fill up your Organization details below. (* indicates mandatory)

Company Details	
Name of Company *	<input type="text"/>
D-U-N-S Number	<input type="text"/>
Language *	Please choose <input type="button" value="v"/>

Your Organizations Name

If you have a valid DUNS number (optional)

Choose your Language as 'ENGLISH'.

2

Fill up the address details below. (* indicates mandatory) Fields are self explanatory

Address Data			
E-Mail Address *	<input type="text"/>	Extension	<input type="text"/>
Telephone *	<input type="text"/>	Extension	<input type="text"/>
Fax	<input type="text"/>	House Number	<input type="text"/>
Street *	<input type="text"/>	Room Number	<input type="text"/>
Building *	<input type="text"/>	Location *	<input type="text"/>
Floor	<input type="text"/>	State	<input type="text"/>
Postal Code *	<input type="text"/>		
District	<input type="text"/>		
Jurisdct. Code	<input type="text"/>		
Country *	Please choose <input type="button" value="v"/>		

Please enter City Name

3

Fill up your Legal information details below. (* indicates mandatory)

TIN No	<input type="text"/>	CST No	<input type="text"/>
Excise RC No	<input type="text"/>	PAN No	<input type="text"/>
Range & Division	<input type="text"/>	State GST no	<input type="text"/>
Service Tax Registration no	<input type="text"/>	Corporate Identification No	<input type="text"/>
PF Code Number	<input type="text"/>	ESI Code Number	<input type="text"/>
P.O. Box	<input type="text"/>	PLZ PO Box	<input type="text"/>
Agency	PLEASE CHOOSE <input type="button" value="v"/>		
Your Turn Over is Greater than 1 Crore *	<input type="button" value="v"/>		

For Organizations registered in India under the companies registration act and wanting to register with SIIL.

For Organizations registered outside India and wanting to register with SIIL.

- TIN Number
- PAN Number
- Service Tax Registration Number and
- Corporate Identification Number
- Agency (Individual, Public Ltd, Pvt Ltd)

Agency (Individual, LLC, Inc, Ltd, Pvt Ltd)
Annual Turnover in INR (if greater than or less than INR 10,000,000)

- Annual Turnover in INR (if greater than or less than INR 10,000,000)

4

Fill up your expertise details below (* indicates mandatory). Multiple selections are possible.



Which Product Categories can you Deliver?

Select the language in which you want to send the questionnaires * | Please choose ▾

EXTERNAL SERVICE PROVIDER INPLANT SERVICE PROVIDERS LOGISTCS SERVICE PROVIDERS

MATERIAL AND PRODUCT SUPPLIERS

External Service Provider : A supplier who specializes in providing services which does not require him to carry out his activities on SIIL's shopfloor such as Tax Consulting, IT services, Audit Services or sub-contracting services.

Inplant Service Provider : A supplier who specializes in providing services which require him to carry out his activities on SIIL's shopfloor such as EPC Contractors, Repairs/ refurbishment services within the plant premises is an example of such a service

Logistics Service Provider : A supplier who specializes in providing logistics support such as packing & forwarding, cargo fleets, shipments, port clearing, stevedoring etc

Material and Product Suppliers : A supplier who specializes in providing of the shelf items and equipments such as Raw materials, semi finished products, spares, OEM's and OEM spare suppliers.

5

Add the required attachments.

Attachment

Please attach following documents ROC certificate,Balance Sheet,TIN Certificate,PAN card copy

List of Documents

Client	Vendor
The table does not contain any entries	

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Delete

File Location Browse

Add

Use the Browse button to load the attachments here. Provide the path of the attachment and click on 'Add'.

6

Accept the Data Privacy Statement and click on Submit.

Data Privacy Statement

Data Privacy Statement

Although data submitted by vendors for registration shall be termed as confidential and normally not disclosed however M/s STERLITE INDUSTRES (I) LTD reserves the right that any information and data relating to the users of this web site collected and received by M/s STERLITE INDUSTRES (I) LTD at its sole discretion in which case the vendor will indemnify M/s STERLITE INDUSTRES (I) LTD from consequences of disclosure of such data,claims/counterclaims arising on account of above.

Also this confirms registered party have attached mandatory commercial & legal supporting documents in the above provided attachment section. A system generated email with a questionnaire as an attachment will be sent to the vendors who have registered.It is requested that Vendors furnish a valid E-mail address in order to receive the communication from M/s STERLITE INDUSTRES (I) LTD

Yes, I have read the data privacy statement and accept the terms.

Submit Delete Entries

7

Successful submission gets displayed after submitting the initial form.

Supplier Self-Registration

Thank You For registering with SIL.You will shortly receive a detail questionnaire for selected Product category.Please fill up the detailed questionnaire and send it back to us for further processing. SIL Commercial Team