Supplier Manual

Pre-requisites

- Supplier should have an Internet Connection
- Should have a Browser version IE 7 or above
- Should have a valid email-ID (mandatory)
- Should have a Registered Office Address
- Should have a valid telephone number

Procedure to register

- Fill up the Initial Form by using the link http://srm.sterlite.in/irj/portal (Business Partners yet to register? If yes, please register here)
- Provide all the details in the Initial Form as requested.
- Attach copies of ROC Certificate, Balance Sheet for the previous 3 years, TIN Certificate PAN Card Copy & e-banking form. You can attach additional documents as well if you wish to.
- Accept the Data Privacy statement and Submit your initial form.

Definitions



Fill up your Organization details below. (* indicates mandatory)

Company Details	
Name of Company * D-U-N-S Number Language * Please choose	→ Your Organizations Name → If you have a valid DUNS number (optional) → Choose your Language as 'ENGLISH'.



Fill up the address details below. (* indicates mandatory) Fields are self explanatory

Address Data		
E-Mail Address *		
Telephone *		Extension
Fax		Extension
Street *		House Number
Building *		
Floor		Room Number
Postal Code *		Location *
District		
Jurisdict. Code		State
Country *	Please choose	



Please enter City Name

Fill up your Legal information details below. (* indicates mandatory)



For Organizations registered in India under the companies registration act and wanting to register with SIIL.

- TIN Number
- PAN Number
- Service Tax Registration Number and
- Corporate Identification Number
- Agency (Individual, Public Ltd, Pvt Ltd)

For Organizations registered outside India and wanting to register with SIIL.

Agency (Individual, LLC, Inc, Ltd, Pvt Ltd)

Annual Turnover in INR (if greater than or less than INR 10,000,000)

 Annual Turnover in INR (if greater than or less than INR 10,000,000)



Fill up your expertise details below (* indicates mandatory). Multiple selections are possible.

Select the language in which you wa	nt to send the questionnaires."	Please choose 💌
EXTERNAL SERVICE PROVIDER	☐ INPLANT SERVICE PROVIDERS	☐ LOGISTOIS SERVICE PROVIDERS

External Service Provider: A supplier who specializes in providing services which does not require him to carry out his activities on SIIL's shopfloor such as Tax Consulting, IT services, Audit Services or sub-contracting services.

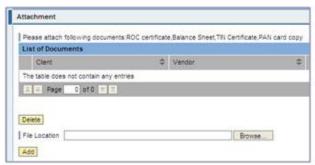
Inplant Service Provider: A supplier who specializes in providing services which require him to carry out his activities on SIIL's shopfloor such as EPC Contractors, Repairs/ refurbishment services within the plant premises is an example of such a service

Logistics Service Provider: A supplier who specializes in providing logistics support such as packing & forwarding, cargo fleets, shipments, port clearing, stevedoring etc

Material and Product Suppliers : A supplier who specializes in providing of the shelf items and equipments such as Raw materials, semi finished products, spares, OEM's and OEM spare suppliers.



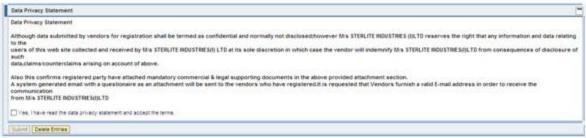
Add the required attachments.



Use the Browse button to load the attachments here. Provide the path of the attachment and click on 'Add'.



Accept the Data Privacy Statement and click on Submit.





Successful submission gets displayed after submitting the initial form.

Supplier Self-Registration

Thank You For registering with SIIL.You will shortly receive a detail questionaire for selected Product category. Please fill up the detailed questionaire and send it back to us for further processing. SIIL Commercial Team