

HINDUSTAN ZINC LIMITED

Yashad Bhawan, Ext.-CRDL
P.O. Zinc Smelter, Debari – 313 024
UDAIPUR, (RAJ.)
Tel. No. 0294 – 2652159, 2652143

NOTICE OF INVITATION OF TENDER FOR TRANSPORTATION OF FINISHED GOODS
(ONLY INDIAN BANK ASSOCIATION APPROVED TRANSPORTER SHOULD APPLY)

Tender No.HZL/CONT/FG/17-18/06

Date: 22nd June 2017

LAST DATE OF SUBMISSION : 30th June 2017

M/s _____

Dear Sir (s),

1. Sealed tenders are invited for the Transportation of Finished Goods for period from 1st April'17 to 31th March'18 as specified under "Scope of Work" appended hereto.
2. Tenders must be submitted in sealed envelope only superscripted on the face thereon "TENDER FOR **TRANSPORTATION OF FINISHED GOODS** & TENDER NO. HZL/CLZS/CONT/FG/15-16/05 to reach the below given address on or before the closing hours of 10th January 2017.
3. **EARNEST MONEY :-**
 - (i) Participating tenderers must deposit Earnest Money Deposit (EMD) of Rs.2,00,000/-(Rupees Two lacs only) in the form of Demand Draft in favour of "HINDUSTAN ZINC LIMITED", payable at Udaipur, Rajasthan.
 - (ii) Cheque, Bank Guarantee (B.G.) or any outstanding payment with Hindustan Zinc Limited (HZL) shall not be accepted / considered as EMD.
 - (iii) The amount of EMD deposited is liable to be forfeited if successful tenderer(s) do not accept the work awarded.
 - (iv) The EMD amount will not attract any interest and the EMD amount will be returned to unsuccessful tenderers after finalization of Work Order.

Yours sincerely,

For **HINDUSTAN ZINC LIMITED**,

(Authorised Signatory)

Address to submit the tender

Head – Logistics

Hindustan Zinc Ltd.

C.R.D.L. Building

P.O: Zinc Smelter,

Debari-313024, Udaipur (Raj)

Enclose :- Main terms & Conditions, Annexure A, B, C & D

MAIN TERMS & CONDITIONS

1. SCOPE OF WORK ---

Transportation of the Finished Goods (FG) from different smelters of Hindustan Zinc Limited (HZL), to various destinations in India by road/MMT as indicated in the Annexure(s) attached. **Please quote the rates in Annexure(s) itself. Also maintain the rates in excel sheet format with you which we may need subsequently (do not add or delete any row even if you are not quoting for any particular destination)**

- i. Transporters have to lift daily indented quantity per destination within 48 hours (next two working day) from HZL Smelters as mentioned in Annexure(s) as per program given in writing by mail only from the Officer Incharge – Sales / Dispatch Department of Smelter. The quantity mentioned in Annexure “D” is only indicative and can vary substantially specially during last week of the month depending upon the customer’s requirement. However 48 hrs clauses will not be applicable after 25th of the month and vehicle placement is to be ensured within 24 hrs on receipt of indent from S&D.
- ii. At few destinations maximum quantities will be moved during last days of the month/quarter, the details of these destinations are mentioned in Annexure “D”.
- iii. In case any 3PL logistics service provider wish to transport FG to various destinations through Multi Modal Transport (MMT) system, then they may also quote their rates specifically mentioning that the mode of movement is through MMT with proper break up of rail and road cost.
- iv. In case of dispatches from Depot (secondary movement) Service provider will have to place lorries by 16:00 hours for loading against the plan received one day in advance (before 18:00 hours) in writing by mail only from Regional Manager office. If required Lorries not placed than Regional Manager will be authorized to apply Risk and Cost over the left out quantity on next day.
- v. Programme from Smelters will be given one day in advance and vehicles for 60% (+/-5%) of indented quantity (to the maximum limit as specified in annexure) must be placed without fail on next day otherwise flat penalty of Rs.2000/- will be imposed for failure in placement for a destination. However this is applicable only when programme given for a destination is for more than one vehicle. In case the indent quantity is for one vehicle, then the same should be placed within 24 hrs failing which risk and cost shall be applicable, but no penalty will be imposed. Vehicles for Indent quantity (5% tolerance) must be completed within 48/24 hours (as applicable) to avoid risk purchase. Risk Purchase shall be done under written intimation and proof of failure against indent as per contract to service provider by Sales and Dispatch Department of dispatching unit. Risk & cost option can be switched over between PMP and HZP in case no response is received against enquiry at either PMP or HZP.

In case of default in placing the vehicles as per the indent, HZL will arrange placement of vehicles from the open market at whatever rates received against the enquiry.

In case the transporter back out from the contract, then HZL will have the right to recover all the losses incurred during the balance period of the contract from the defaulting transporter.

- vi. The Service provider shall ensure that at the time of taking delivery at the dispatching unit, the exact weight as per the weigh bridge at dispatching unit and the number of ingots / pieces / bundles are properly and correctly recorded in the relevant Lorry Receipt (LR) which would be the basis for verification and proper complete delivery at destinations. However, the consignments will be weighed both at dispatching unit and destinations on respective weigh bridges to record the weights at both ends.
- vii. In transit if the duplicate copy of excise invoice is lost by lorry driver then Service Provider will be penalized Rs.1000/- per invoice and also any loss due to non delivery of excise document will be recovered from the Service Provider. To take CENVAT benefit on loss of Excise Invoice enroute service provider will be responsible to file and submit the original FIR to the destination Receipt incharge, to process the CENVAT benefit. Till CENVAT benefit is granted to the customer / depot, the amount equal to the CENVAT value will be kept on hold in account of service provider with intimation.
- viii. Vehicle deployed for loading must have good quality tarpaulin and loaded cargo must be covered by tarpaulin, tying it securely and sealed. Sales & Dispatch department of Smelter / Regional Manager at Depots would ensure loading in dry condition & service provider would ensure delivery of consignment in same state at destination. Failure of this may lead to return of consignment back to Smelter / Depot free of cost if rejected or will be subjected to recovery to the nature of loss to consignment shall be binding on Service Provider.
- ix. HZL reserve the right to award the contract to any party as parallel as partly or fully or contract / tender can be terminated without assigning any reason to it.
- x. Service Providers quoting freight for Secondary Movement i.e. dispatches from Depot(s) onward must have their Branch office nearby Depot location.
- xi. **Only Indian Bank Association (IBA) Approved / Certified Transporters are eligible to apply under this tender.**
2. Service Providers have to submit the Bank Guarantee (BG) for Rs.10 Lacs as Security Deposit within 15 days on award of contract valid for a period of six months in excess of validity period of the contract.
3. Contract period will be effective from 1st April, 2017 to 31st March, 2018.
4. Service Provider should quote the Freight rate for transportation inclusive of all expenses such as road tax, toll tax, insurance, permit expenses, statutory levies, demurrage, mathadi union / varai charge (if any) etc. as and where applicable. Service tax extra as applicable.
5. For destination where rates are quoted for 24+/25+ capacity trucks only and indent received from HZL is less, then additional freight of 1 % will be payable for each 1 Mt less indent. For example in case of 24+ capacity vehicle, if indent is for 20 Mt, then 4%

additional freight will be payable and if indent is for 16 Mt, 8 % additional freight is payable.

6. Wherever 16/20 mt capacity vehicle is mentioned, it means smaller vehicle/truck is required due to vehicle movement restriction at depot/customer destination. However 24+ mt capacity vehicles imply bigger vehicle/trailer with 40ft length.
7. Loading & unloading shall be in HZL account.
8. Transit insurance of material shall be in HZL account. HZL shall take appropriate marine insurance policy to cover the risk for transportation of the goods involved. The service provider shall produce requisite documents and evidences as may be desired for lodging of claims by HZL against partial or total loss. HZL however reserves its right to take or recover such losses from the service provider in the event of loss of goods, loss of value of goods due to negligence of the service provider and the decision of HZL on such recovery shall be final and binding on the service provider. However, under Insurance the Excess clause shall be applicable.
9. Detention at loading point will be not payable.
10. Detention per lorry per day at unloading point is however payable @ Rs.2000/- per day. For calculating detention example: If lorry reports at destination on 10th March and gets unloaded on 11th than there will be no detention payable. If the same lorry gets unloaded on 12th or 13th than detention shall be payable. Here, if 11th is planned holiday (Sunday/ National holidays / State or local festival) at destination in such case detention applicable will be from 13th.
11. Freight Rate will be firm & fixed till the period of contract. However, HZL will make changes in its Basic Freight Rate against escalation in Diesel price as per formula given below.

Formula: HZL shall increase/ decrease its Basic Freight Rate by 0.30% proportionately for every 1% change in diesel price. Base diesel price shall be declared price of IOCL at respective state capital.
12. Service provider is required to submit Freight Bills with all relevant documents with proof of delivery once in a fortnight (15 days) to respective Dispatching units for dispatches from Smelters and Regional Manager Offices for dispatches made from Depots, for which payment will be released within 15 days after submission of bills. However, delay in payment of bill due to any reason will not vitiate other terms of the contract nor will it give any right to the service provider to suspend the work.
13. Payment of dead freight i.e when loading upto vehicle registered capacity is not done by HZL (even after giving requisition for the same) due to shortage of sale order/material etc, can be authorized either by Marketing or Central Logistics.
14. Transit time is allowed at the average 350 km per day excluding the day of dispatch and reporting at destination. Transit time is the actual running time of vehicle from origin to destination.

In case if vehicle is reporting next working day of Sunday or any national / state holiday at destination than the holiday days would be not considered under transit period for vehicles supposed to report on holiday days (but if the depot is kept opened for expected delivery in special case, this norms would not be accepted). But in case if the vehicle instead of reporting before holiday (actual / theoretically reporting day) reports after holiday in such case for calculating Delay penalty holiday days will be counted. For example :

Assumption : Date - 1st Oct. is Sunday and 2nd Oct. is Gandhi Jayanti (national holiday).

Case 1 : Suppose – Calculated reporting date is 01st Oct., but destination office endorses reporting date as 03rd Oct. In such case 01st & 02nd Oct. will be not considered under transit period and will not attract delay penalty.

Case 2 : Suppose – Calculated reporting date is 30th Sept. and destination office endorses reporting date as 03rd Oct. In such case 01st & 02nd Oct. will be

considered under transit period and will attract delay penalty.

Case 3 : Suppose – Calculated reporting date is 30th Sept. and destination office endorses reporting date as 01st Oct. and unloads on 03rd Oct. in such case one day delay will be considered and will attract delay penalty. But service provider will not be liable for any detention as 01st & 02nd is holiday.

Penalty of Rs.2000/- per day will be imposed for delayed delivery in reporting of vehicle w.r.t. transit period prescribed in enclosed Annexure(s).

However, delay in delivery can be condoned on valid ground such as vehicle breakdown or vehicle detained by some agency or natural calamity or force majeure situations for which information should be furnished within transit time provided under annexure(s) attached of the happening and bill / document to be submitted as proof of occurrence with the freight bill for the approval of the delay occurred. Service provider has to provide information to Sales and Dispatch Department / Regional Manager Office as the case may be.

Transshipment of goods is strictly not allowed in route unless warranted due to failure of vehicle to move further or accident incurred or vehicle detained by agency for some reason or lorry for a particular destination is not available. In case of vehicle accident / break down / detained service provider has to inform to Sales and Dispatch / Marketing Department through email or fax and get approval prior to transshipment. While submitting freight bill for such vehicles service provider is required to attach the approval provided with proof of documents showing condition of vehicle under accident / break down / detained.

Transshipment without valid approval shall attract penalty of 1/3 of the freight payable for the transshipped lorry.

While carrying out any such transshipment service provider has to take all care so that no damage occurs to the product and its packing. Further, cost of repacking of broken bundles have to be borne by service provider.

Transshipment done with approval of Sales / Dispatch Department of Smelter or Marketing Department to accommodate emergency requirement or last day of the month to accommodate heavy dispatch due to month end will not attract any penalty.

Clubbing of material of two vehicles into one vehicle is not permitted. In case clubbing is done then it will attract penalty of Rs.5000/- per vehicle.

15. Service Provider's to ensure:

- Service provider shall provide all necessary safety gadgets like safety shoes, helmets, reflective jackets etc to their employees when they enter in the HZL premises.
- The service provider's employees have to ensure strict compliance of safety measures adopted by HZL.
- The service providers shall be responsible and liable for payment of salary, wages and other legal dues of the employees employed by him for the purpose of rendering service required by company under this agreement.
- The service providers shall maintain books, account, records and documents comply with all statutory rules and regulations which are applicable to the service providers for the fulfillment of the terms of this agreement.
- The service provider shall comply in all respect with the provisions of all statutes, rules and regulations applicable to the service provider and/or to the service provider's employees including but not limited to PF act, minimum wages act , ESI Act & Bonus Act & particular the Contract labour (Regulations & Abolition Act,1970) & the rules made there under.
- Service Provider has to ensure that the wages to their employees is distributed by 7th of every month as per the rates decided by HZL from time to time and the PF and ESI are deposited by 20th of every month. In case of deviation, HZL shall impose suitable penalty on the Service Provider.
- The Service provider is required to furnish that there is no enquiry /investigation pending by the police against their employees deputed to carry out this job.
- Service provider shall ensure total compliance of Indian Motor Vehicle Act and amendments thereof as made from time to time. The service provider shall be responsible for any breach/es and damages resulting from such breach/es shall be to service provider's account.
- The service provider shall be responsible to secure compliance with all central and state laws as well as the rules, regulations, bye-laws / notifications and orders of the local authorities and statutory bodies as may be in force from time to time.
- The service provider shall make good at his own cost, any damages to the property of anybody, persons, local authorities etc. due to or arising from his operations covered by under this contract.
- Service provider has to follow all applicable EHS Regulations.

16. Loading of FG will be done as per the loading capacity of vehicle mentioned in the RC. No overload will be allowed.

17. Service Provider has to ensure that all their vehicles are fitted with GPS devices and regular tracking of vehicles is done and SIT report is mailed on daily basis to respective S&D units and central logistics. HZL will suggest a common GPS Service Provider and the decision of HZL will be binding on all the Transporters

to use the services of the common service provider so as to ensure that tracking of all the vehicles is done on a common single platform.

18. Service Provider has to ensure road worthiness of the vehicles deployed for FG loading and should ensure strict compliance of our check list which is attached as Annexure "C" with the tender document. In case any vehicle does not comply with our check list then we will have all rights to reject the vehicle and disallow the same.
19. Service Provider will take necessary steps to protect the material from loss, damage or deterioration till it gets delivered to destination. Transporter shall be responsible for all loss, destruction, damage and or deterioration of the material from any cause, whatsoever, while in transit or during handling.
20. Decision for awarding Contract / Work Order shall be at sole discretion of HZL applying reverse auction / negotiation or both & final fitness of the tenderer.

For Hindustan Zinc Limited

For Tenderer

Authorised Signatory

**Authorised Signatory with
seal of the company**

ANNEXURE – “A” : Details of Bidder (service provider)

Please submit following details along with the tender :

(You can use additional sheet for furnishing full details where ever its required)

1. Name of the Firm and IBA No: _____

2. Name of the Associated / Sister Companies:

3. Contact Details - Address (H.O.):

Telephone(s) _____, Mobile _____

Email _____

4. Type of the Firm : Sole Proprietorship
(Please tick) Partnership
Pvt. Ltd.
Ltd.
Others (Pl. specify) _____

5. Locations (other than HO):

Offices : _____

Warehouses : _____

6. Statutory details :

a) Bank Approved : _____

Registration Number : _____

Registration Year / Valid upto : _____

b) Permanent Account No. (PAN) : _____

c) Service Tax Registration no. : _____

7. Directors / Promoters :

Name :	1) _____	2) _____
Age :	_____	_____
Qualification :	_____	_____
Years of Experience in this Business :	_____	_____

Name :	1) _____	2) _____
Age :	_____	_____
Qualification :	_____	_____
Years of Experience in this Business :	_____	_____

8. Vehicle Particulars:

(Add additional Sheets if required)

Owned /Attached	Make	Type	Age	Nos.	Self	Financed	Leased	Solid/ Liquid	Avg. Km. per Month Covered

9. IT Infrastructure: Computers Owned (Nos.) : _____

Software Used:

(For Transport): _____

(For Accounting): _____

10. Routes Operated :

_____	_____
_____	_____
_____	_____
_____	_____

11. Type of Logistic Business

FTL (Solids/Liquids) : _____
 LTL : _____
 Parcel Service : _____
 Warehousing/ C& F : _____

12. Staff Strength

Managerial : _____
 Supervisory : _____
 Indirect / Contracted : _____

13. Material Handling Infrastructure

Cranes : _____
 Forklifts : _____
 Stackers : _____
 Warehouse Infrastructure : _____

14. Financials:

(Give Figures in Lacs)

	2012-13	2013-14	2014-15 (Estd.)
Freight Turnover			
Net Profit			
Net Worth			
Capital Employed			

15. Major Contracts / Clients:

Name of the Customer	Volume (in Lacs)	Contract – Since(Yrs.)

16. BackLoad Arrangement in different Routes :

17. Claims Record

Number of Trucks Lost in the Last three Years : _____

Total Value of Claims in the Last three years : _____

18. Client Reference:

1) _____

2) _____

3) _____

19. Unions in your Operational Area :

Area	Union	Type of Relationship

20. Relationship with the Vendanta Group

ANNEXURE – “B”

Current Depot Addresses:

Any changes in the depot address will be intimate during negotiation.

ANNEXURE : “C”

S.NO.	VEHICLE CHECK LIST
1	Floor should be even, strong enough and not damaged
2	Vehicle floor should be of Steel
3	Tyres to be in good condition - Vehicles with Torn/damaged tyres will not be allowed
4	Vehicle should have both front & reverse horn
5	Front light, back light & reverse light to be in working condition.
6	Vehicle has 3 pieces mirror
7	Vehicles of model 4018 and 4923 should have THREE AXLES
8	Both paddle & hand brakes to be in working condition.
9	Driver 's seat should be stable & in good condition
10	Drivers's seat should have three point seat belt
11	Rear & side under run protection for wheels
12	Retro Reflective tape all around the vehicle
13	Vehicle has silencer in ok condition.
14	Both front and rear indicators to be in working condition.
15	Pollution control certificate
16	Vehicle has clean front glass with both wipers in working condition
17	Vehicle should have ISI marked fire extenguisher of 1 Kg
18	All valid RC/ Permit /Insurance should be with the vehicle
19	Vehicle should have good quality Tarpaulin
20	Driver should have valid driving licence and follows safe driving cardinal rules
21	Driver should have medical fitness certificate from Registered medical practitioner
22	Driver should have all mandatory PPEs.

ANNEXURE : “D”

Origin	TO	Indicative Annual Quantity (MT)	Qty Indent (48 Hrs)	INR Freight - Per Metric Tonne for Full Load
Bangalore	Local - 25km	1800	50	
Bangalore	Bellary	3000	100	
Bangalore	Bommasandra	5100	150	
Bangalore	Jiggani	3000	100	
Bangalore	Maddur	2300	50	
Bangalore	Peenya	2050	100	
Bangalore	Tumkur	2050	100	
Bangalore	Tada	300	50	
Bangalore	Malur	500	25	
Bangalore	Mysore	2000	50	
Bangalore	Chennai	2000	50	
Baroda	Ahmedabad	1200	75	
Baroda	Kalyanghadh	900	25	
Baroda	Anjar	1500	50	
Baroda	Anjar (Surya Global)	1000	50	
Baroda	Aslali	7200	50	
Baroda	Baroda	1200	50	
Baroda	Bhuj	6000	50	
Baroda	Changod	9000	50	
Baroda	Dabasha	1200	50	
Baroda	Dabhan	3000	50	
Baroda	Mehsana	1200	50	
Baroda	Gandhinagar	2900	50	
Baroda	Gardiya	7800	100	
Baroda	Hazira	4200	50	
Baroda	Jamnagar	21000	200	
Baroda	Karjan	6000	50	
Baroda	Lakhanpal	3600	50	
Baroda	Makarpura	1800	50	
Baroda	Manjusar	1200	50	
Baroda	Palej	3500	50	
Baroda	Prantiz	6000	75	
Baroda	Srigram	500	50	
Baroda	Valsad	500	50	
Baroda	Vapi	1700	50	

Baroda	Waghodia	3500	50	
Baroda	Chhatral	1800	50	
Baroda	Halol	1200	25	
Baroda	Vill: Samaghogha, Pragpar-Mandvi Road, Taluq: Mundra	2400	25	
Chennai	Gummidipoondi	1500	50	
Chennai	Pondichary	1200	50	
Chennai	Local - Mannali / Maramalai Nagar	12000	100	
Faridabad	Bawal	7200	150	
Faridabad	Faridabad Local (within 20 km)	3000	100	
Faridabad	Palwal	800	50	
Faridabad	Ghaziabad	600	50	
Faridabad	Rewari	800	50	
Faridabad	Jagadhari	600	50	
Faridabad	Bahadurgarh	600	50	
Faridabad	Kundli	1300	50	
Faridabad	Sonipat	2500	100	
Faridabad	Gurgaon	1200	50	
Ghaziabad	Ghaziabad Local (within 20 km)	700	50	
Ghaziabad	Ghaziabad Local (within 40 km)	800	50	
Ghaziabad	Sikenderabad	700	50	
Ghaziabad	Kanpur	600	50	
Ghaziabad	Lucknow	900	50	
Ghaziabad	Mirzapur	500	50	
Ghaziabad	Kosi	600	50	
Ghaziabad	Aligarh	600	50	
Hyderabad	Cherlapally, Cheyala, Nacharam,	2400	100	
Hyderabad	Mechal	1500	50	
Hyderabad	Medchal	2800	75	
Hyderabad	Nagaram	2400	100	
Jaipur	Jaipur local	1200	50	
Jaipur	Bhiwadi	2500	50	
Jaipur	Gatabilod	12000	100	
Jaipur	Ratlam	2000	50	
Jaipur	Pitampur	6600	50	
Jaipur	Indore	1000	50	

Jaipur	Anjar	9000	100	
Jaipur	Tarapur	12000	100	
Jaipur	Vasind	12000	100	
Jaipur	Silvasa	6000	100	
Jaipur	Goa	6000	100	
Jaipur	Kharajgaon	18000	200	
Jaipur	Jamnagar	6000	50	
Jaipur	Nashik	1500	50	
Jaipur	Bellary	3600	100	
Jaipur	Mumbai	600	25	
Jaipur	Jabalpur	1200	50	
Jaipur	Pondichary	3000	100	
Jaipur	Tada	3600	100	
Jaipur	Baroda	1200	50	
Jaipur	Daman	2400	100	
Jaipur	Valsad	2400	100	
Jaipur	Baddi	1000	50	
Jaipur	Vizainagram	2000	100	
Jaipur	Tirupati	6000	150	
Jaipur	Chittoor	6000	150	
Jaipur	Dewas	300	50	
Jaipur	Gagret	500	50	
Jaipur	Dhamandri (HP)	1000	50	
Jaipur	Kolkatta & Howrah	3600	100	
Jaipur	Guwahati	1200	54	
Jaipur	Bawal (haryana)	1200	50	
Jaipur	Khapoli	2000	100	
Jaipur	Bangalore	1200	50	
Jaipur	Hyderabad	1200	50	
JULLUNDER	Ludhiana	500	50	
JULLUNDER	Rajpura	1400	100	
JULLUNDER	Hoshiyarpur	400	50	
JULLUNDER	Una / Garget	200	50	
JULLUNDER	Derabashi	600	50	
Kolkatta	Bankura – Manaksia	800	50	
Kolkatta	Bansal Utkarsh Ltd - Jangalpur	1500	75	
Kolkatta	Belur - JG Chem (P) Ltd.	500	25	
Kolkatta	Bondel Rd.	1200	50	
Kolkatta	Century Almunium - Sukhachar	600	50	
Kolkatta	Domjur -- JG Chem (P) Ltd.	500	25	

Kolkatta	Ghusri – Jindal Ind.	1200	50	
Kolkatta	Haldia – Manaksia	1200	50	
Kolkatta	Haldia - Exide	6000	100	
Kolkatta	Hoogly – Manaksia	1200	50	
Kolkatta	Jangalpur – Jindal Ind.	9600	100	
Kolkatta	Jamshedpur	3000	50	
Kolkatta	Kolkatta – Everady (Transport Depot Road)	6000	100	
Kolkatta	Kolkatta – Navraj Ent. (Shalimar)	1200	50	
Kolkatta	Kolkatta – Raj Finoxides, Dankuni	400	50	
Kolkatta	Kolkatta – Waldies, Konnagar	1000	25	
Kolkatta	Kolkatta–Hind Commercial (Manicktalla)	2400	50	
Kolkatta	Nampa Steel - Kona	600	25	
Kolkatta	NH-2 Delhi Road – Bhushan Steel	7200	100	
Kolkatta	Ranchi	800	25	
Kolkatta	Shyamnagar	13000	150	
Kolkatta	Skipper/Utkarsh - Jangalpur	1200	50	
Kolkatta	Tamradhatu - Dhulagarh	1200	50	
Kolkatta	Uluberia	3000	50	
Nagpur	Amitasha Nildoh	600	50	
Nagpur	Butibori	6000	150	
Nagpur	Deovli	1200	50	
Nagpur	Kalmeswar	12000	150	
Nagpur	Nagpur Local	7200	50	
Nagpur	Nanded	2000	50	
Nagpur	Raipur	1200	50	
Nagpur	Tarapur	600	50	
Nagpur	Umred	600	50	
Nagpur	Wardha	7200	100	
Nagpur	Vasind	1200	100	
Nagpur	Nashik	1200	100	
Nagpur	Khopoli	300	25	
Nagpur	Satara	1200	25	
Nagpur	Sanaswadi -Pune	1200	25	
Nagpur	Alandi-Pune	1200	25	
Nagpur	Ranjangaon-Pune	1200	25	
Panvel	Ranjangaon	2000	100	

Panvel	Ahmednagar	2400	50	
Panvel	Ambarnath	600	25	
Panvel	Alandi	6000	100	
Panvel	Andheri	600	50	
Panvel	Baramati	600	50	
Panvel	Bhivandi	1800	50	
Panvel	Chakan	600	50	
Panvel	Khopoli	48000	350	
Panvel	JEJURI, DIST. PUNE	900	50	
Panvel	khalapur	600	50	
Panvel	KUPWAD, SANGLI	600	50	
Panvel	Mumbai	600	50	
Panvel	Murbad	600	50	
Panvel	Nasik	6000	75	
Panvel	navi mumbai	900	50	
Panvel	Pune	6000	100	
Panvel	Sanaswadi	15000	150	
Panvel	Tarapur	1200	25	
Panvel	Indapur Industrial Area MIDC	1800	75	
Panvel	Satara	4200	50	
Panvel	Sinnar	3400	50	
Panvel	Taloja	1200	50	
Panvel	Nardana	1200	50	
Panvel	Shirur	1500	50	
Panvel	THANE	2400	50	
Panvel	Vasind	12000	100	
Panvel	Mundwa	300	25	
Panvel	VILE BHAGAD MIDC, INDUSTRIAL AREA, PUNE POSCO	600	25	
Panvel	Silvassa	100	25	
Panvel	Daman	100	25	
Panvel	Nagpur	100	25	
Panvel	Wardha	100	25	
Raipur	Siltara	2400	75	
Raipur	Khorpa	3000	75	
Raipur	Urla	3600	100	
Raipur	Hirapur	3000	75	
Raipur	Raipur Local	2400	50	
Raipur	Rajnandgaon	100	25	
Tarapur	Ahemdnagar	1200	50	

Tarapur	Bhivandi	3000	50	
Tarapur	Bombay / New Bombay	1200	50	
Tarapur	Chinchwad	6000	50	
Tarapur	Goa	600	50	
Tarapur	Indapur	1200	75	
Tarapur	Jalgaon	600	50	
Tarapur	Kalamboli	1200	50	
Tarapur	Khopoli	48000	300	
Tarapur	Khirkee	1200	50	
Tarapur	Mangaon	1200	50	
Tarapur	Morbad	1200	50	
Tarapur	Mahad	1200	100	
Tarapur	Mundhwa	600	50	
Tarapur	Nanded	600	50	
Tarapur	Nasik	7200	100	
Tarapur	Nardana (Dhulia)	1200	50	
Tarapur	Palgarh	1200	50	
Tarapur	Pune	9000	100	
Tarapur	Ranjangaon	4000	150	
Tarapur	Roha-Maharashtra	1200	25	
Tarapur	Sanaswadi	18000	150	
Tarapur	Alandi	3500	25	
Tarapur	Satara	4800	50	
Tarapur	Sativali - Vasai	1200	50	
Tarapur	Silvassa	1200	50	
Tarapur	Sinnar	3800	50	
Tarapur	Supa - Ahmednagar	600	50	
Tarapur	Taloja	2400	50	
Tarapur	Tarapur - Karamtara	3000	50	
Tarapur	Tarapur- Jisco	36000	250	
Tarapur	Thane	1200	50	
Tarapur	Varangaon	1200	50	
Tarapur	Vashi	600	50	
Tarapur	Vasind	18000	150	
Tarapur	Wada	2400	50	
Tarapur	Wagholi (pune)	1200	50	
Tarapur	Wardha	600	50	
Tarapur	Nagpur	1200	50	
Tarapur	Hyderabad	1200	50	
Tarapur	Kalamboli	1200	50	

Tarapur	VILE BHAGAD MIDC, INDUSTRIAL AREA, PUNE POSCO	600	25	
Raurkela	Jharsugeda	9000	100	
Raurkela	Angul	8000	100	
Raurkela	Jamshedpur	1200	50	
Raurkela	Ranchi	1200	50	
Raurkela	Local Rourkela	1200	50	

PL DO NOT CHANGE THE SEQUENCE OF DESTINATIONS MENTIONED ABOVE FROM PLANT AND DEPOTS

VEHICLE & DRIVING STANDARD

VEHICLES AND DRIVING

All vehicles coming to HZL plant premises should follow below mentioned criteria for Vehicles as well as Drivers. If any vehicle is not fulfilling any of the criteria then it will not be allowed to plant premises.

NO-GO Criteria For Vehicles -

1. **Seat Belt** - Vehicle must have functional seat belts for all Seats & 3 Point Contact type seat belts for driver & helper.
2. **Vehicle Fitness** - Any vehicle contracted to HZL should be certified for fitness on Roadworthiness by RTO (in form 38). New vehicle having RC of less than 2 Year old not to produce any fitness certificate separately.
3. **Tyre** - All Vehicle must comply with HZL guidance on Tyre (should have depth of 1.6mm in the centre of the tyre)
4. **Tractor Trolley** – Tractor with trolley has been banned in HZL .Only Auger with Tractor will be allowed for plantation.
5. **Retro-Reflective Tape** – Retro- Reflective tape required in the vehicle (side/front & back) for easy identification of the vehicle.
6. **Spark Arrestor** - Any vehicles carrying flammable & explosive materials such petroleum products i.e. HSD, FO, tyre oil, propane gas etc.
7. **Run Protection** - Side Run (SUDP) & Rear Run(RUDP) Protection should be available in all HMV.
8. **Third Axial Provision** - Empty truck can have lifted third axial but loaded truck should have third axial on ground with running condition.
9. **RC & Insurance Paper** - Vehicle should have a valid RC copy along with Insurance Paper.
10. **Reverse Horn** - Vehicle must have working & audio-able reverse horn.

11. **Indicators/ blinker & Head lights** - Vehicles must have working indicators/ blinkers and Head lights.
12. **Wiper at driver side** - Vehicles must have working wiper on wind screen at Driver side.
13. **Side Mirrors**- Vehicles must have side mirror at driver & helper sides
14. **Fire Extinguisher** – LMV should have 1KG metal body and HMV should have 4KG metal body type Fire Extinguisher (IS 15683).
15. **Disabled Triangle** – All vehicles (LMV & HMV) should have disabled Triangle which has to be used during vehicle breakdown condition.
16. **First Aid Kit** – All vehicles (LMV & HMV) should have one First Aid Kit for emergency Usage.

NO-GO Criteria For Drivers –

1. **Seat Belt** – Driver has to use Seat belt all the time whenever will be inside the vehicle.
2. **PPE** - Safety helmet, safety shoes, Goggle & reflective jackets (except hazardous goods carrying vehicles)
3. **Medical Fitness** - All Vehicle drivers must have a medical fitness certificate confirming the parameters stipulated by HZL. Please refer to the Annexure-1.
4. **Intake of Alcohol & Drugs** - Drivers will not be allowed to drive vehicle found taking drugs/Alcohol.
5. **Haz-Chem Training** - All Drivers carrying Hazardous chemicals and/or material possess a valid training certificate on Haz-Chem from state Government approved institute or agency(after completion of CMVR training driving licences will be issued by RTO).Driver should have **TREM** Card with them.

Annexure For Drivers Medical Fitness Certificate – (Valid for 6 Months)

MEDICAL FITNESS CERTIFICATE FOR DRIVERS

(To be filled by a registered medical practitioner)

- ❖ Name of the Applicant : _____
- ❖ Name of the Applicant's Father : _____
- ❖ Age of the Applicant in years : _____
- ❖ Sex: Male / Female
- ❖ Address :

- ❖ Is the applicant ,to the best of your judgement, subject to Epilepsy, Vertigo ,or any other ailment or likely to affect his efficiency: _____
- ❖ Does the applicant suffer from any Heart or Lung Disorder which might interfere with the performance of his duties as a Driver : _____
- ❖ B.P : Systolic _____ Diastolic _____ mm/ Hg
- ❖ CVS : _____
- ❖ Respiratory System : _____
- ❖ Is there any defect of Vision : _____
- ❖ (i) Visual Acuity for Both eyes:
❖ Visual acuity (with or without glasses/contact lense /IOL/ Implantable contact lense)

Distant Vision

Near Vision

Better Eye

Worse Eye

Better Eye

Worse Eye

(ii) Fundus

- (i) Any progressive pathological condition
- (ii) Vitreous or Chorio- retinitis
- (iii) Any Retinal disease in Diabetes, Hypertension, Atherosclerosis
- (iv) Corrected Myopia (including the cylinder) exceeding (-) 6D and Hypermetropia (+) 4D in each eye up to 35 years of age.
- (v) Corrected Myopia (including the cylinder) exceeding (-) 6D and Hypermetropia (+) 6D in each eye beyond 35 years of age.

(iii) Colour Blindness:

(iv) Night Blindness :

(v) Presence of Squint ;.

(vi) Glaucoma

- ❖ Has the applicant possess any deformity or lost any of his limb which would interfere with the efficient Performance of his duties as a driver : _____
- ❖ Does he show any evidence of being addicted to the excessive use of an Alcohol, Tobacco, or Drugs : _____
- ❖ Is he in your opinion generally fit as regards
(a) Bodily Health _____ and (b) Eyesight _____
- ❖ Identification Marks : _____

In addition to the above questionnaire, I certify that to the best of my knowledge and belief the applicant is FIT / UNFIT to be employed as a Driver.

Name of the Medical Officer: _____

Designation: _____

Medical Registration No: _____ : State of Registration /MCI _____

MEDICAL OFFICER
(Signature and Seal of Doctor)